

## **Policy Regarding the Administration of Medication in School**

For the safety of students, it is recommended that medication be given at home whenever possible. For example: medication prescribed three times a day can be given before school, after school and at bedtime. Below is a summary of Edgerton District 581 Schools medication in school policy. If medication must be given during school hours, we want you to be aware of the following school medication policy:

1. School personnel can only give medication, both prescription and over-the-counter, with the written order of a physician or other licensed prescriber and/or the written consent of a parent. School staff will not administer homeopathic or non-traditional medicines, including herbal remedies and dietary supplements. All medications administered by school staff must be FDA approved and listed in the Physicians' Desk Reference (PDR).
2. Prescription medication must be brought to school in a container labeled by the pharmacy. Ask the pharmacist to put the medication in two containers, one for school and one for home. Mixed dosages in a single container will not be accepted for administration at school.  
The following information must be on the label:
  - a. Child's full name
  - b. Name and dosage of medication
  - c. Time and directions for administration
  - d. Physician's name
  - e. Current date
3. Over the counter medication must be in the original container with the manufacturer's label clearly indicating dosage, instructions and ingredients.
4. Medications should be brought to school by a parent or a responsible adult. If there is medication remaining after treatment or at the end of the school year, please make arrangements for it to be picked up. Parents must notify the school in writing(email) when a medication is to be discontinued.
5. A new medication consent form is required:
  - a. When the dosage or time of administration is changed
  - b. At the beginning of each school year
  - c. If discontinued medication is restarted
6. The school nurse shall designate appropriate storage for medication following district procedures.
7. Secondary students may self-carry non-prescription pain relievers that do not contain ephedrine or pseudoephedrine products. The parent/guardian of the student will submit a signed Self-Administered Medication consent form for each school year.
8. Students, who have prescribed asthma medication and/or a non-syringe epinephrine injector for a life-threatening allergy, may self-carry their medication if they have written consent from parent/guardian and health care provider and are monitored by the school nurse.

Thank you for your cooperation.

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